

Client:

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Date:

Staff:

ASAY CLEANING COMPANY

CLEANING TASKS COMPLETED TODAY:

KITCHEN & DINING AREA

- ☐ Clean countertops
- ☐ Wipe down cabinets
- ☐ Clean sink and faucet
- ☐ Stove: clean top and front
- ☐ Oven: clean outside
- ☐ Microwave: clean outside
- ☐ Refrigerator: clean outside
- ☐ Dishwasher: clean outside
- ☐ Sweep and mop floor

LIVING ROOM/COMMON AREAS

- ☐ Dust surfaces (tables, shelves, etc.)
- ☐ Vacuum or sweep floors
- ☐ Clean windowsills
- ☐ Dust blinds or curtains
- ☐ Dust light fixtures
- ☐ Vacuum upholstery (sofas, chairs)
- ☐ Clean ceiling fans
- ☐ Fluff and arrange cushions

ALL BATHROOMS:

- ☐ Clean toilets (including bowl, seat and base)
- ☐ Scrub shower/tub
- ☐ Clean sink and faucet
- ☐ Wipe down mirrors
- ☐ Clean light fixtures
- ☐ Clean counters, cabinets
- ☐ Sweep and mop floor
- ☐ Empty trash can

ALL BEDROOMS:

- ☐ Dust surfaces
- ☐ Vacuum or sweep floors
- ☐ Dust blinds or curtains
- ☐ Clean baseboards
- ☐ Make bed

LAUNDRY ROOM

- ☐ Clean washer and dryer
- ☐ Vacuum or sweep floors
- ☐ Organize and straighten items

Tel: 941-343-7049

Email: asaycleaningcompany@gmail.com

Website: asaycleaningcompany.com







Satisfaction:

If for any reason, at any time you are not 100% happy with your clean, please call us immediatly at 941-343-7049. We will do everything in our power to resolve your concerns.

Happy with your cleaning? Leave us a review on Yelp & Google!



Safety checklist:

-  **Stove/Oven is off**
-  **Toilets not running**
-  **Windows are left as found**
-  **All faucets are off**
-  **Door locked, if required**
-  **Pets are safe**



Rescheduling:

Things are going to happen. At one point or another-for whatever reason, one of us is going to need to reschedule our cleaning. Communication is key! Call, text or email as soon as you know there is going to be a conflict, and we will do our best to reschedule your cleaning at the earliest convenience.



Sick policy:

If you or a member of your home gets sick with a contagious illness (i.e. the flu, a cold etc.) please call and reschedule your cleaning. We want to avoid transferring germs to the next house we clean, or becoming sick ourselves. On our end, we will never send a sick employee to your home, to protect you and your family.